

## U.S. Customs Reporting – Emerson Imports

Due to recent shipper inquiries regarding volumes imported into the United States at the International Border near the Emerson, Manitoba receipt point (Emerson), Great Lakes would like to communicate to shippers how to identify the volumes that Great Lakes reports to U.S. Customs as entering the United States at Emerson. Currently, exports from the United States to Canada at Emerson are not included in Great Lakes reports to U.S. Customs.

Great Lakes currently provides a monthly report to the U.S. Customs office, of all volumes, by shipper, imported into the U.S. on Great Lakes via the Emerson interconnect. Beginning November 2010, Great Lakes will report the volumes in Dekatherms and KM3.

The following instructions outline how shippers can run a report in GL Connect to identify the import volumes at Emerson that will be reported by Great Lakes to U.S. Customs. The report, NMR0019 – Summary of Transportation Quantities Report, summarizes all daily activity on Great Lakes by month, for all services, based on certain parameters chosen for the Shipper, as described below.

To generate the report:

- a. Click on 'Reports' from the main menu
- b. Select 'Summary of Transportation Quantities Report' from the Reports menu
  - i. A screen will appear allowing the user to enter the parameters for the report.
- c. Enter the 'Month' of interest
- d. Enter the 'Year' of interest
- e. elect 'ALL Contracts',
- f. Select "Scheduled" quantities,
- g. Select 'Supply',
- h. Select the 'Receipt Location' of "Emerson" from the pick list,
- i. Select the output option for the results of the report, 'Screen' or 'Email'

*The 'Screen' option will allow the User to view the report on a monitor screen. The 'Email' option will require the user to enter an email address, to which the system will send an attachment of the report, whereby a hard copy of the report can be printed.*

- j. Click 'RUN CURRENT REPORT' and the Report will generate accordingly.

This report will reflect all receipt activity at Emerson for your company. Only volumes with a "CB" (Current Business) transaction code should be considered as imported volumes. "CB" transaction code is used when gas is physically entering the Great Lakes system and the nomination should be confirmed with the upstream interconnecting party. Once you have identified all of the transactions with the "CB" transaction code, total those volumes. This should be the total volumes, in Dekatherms, that were imported by your company and is the volume that will be reported by Great Lakes to U.S. Customs. We believe this information will be helpful and will aid shippers in complying with federal U.S. Customs filing/reporting requirements.

If you have any questions, please contact Bonnie Fournier at 832-320-5422.